**ABC20 Management and Productivity Committee Annual Meeting Minutes**

**January 13, 2020**

* Committee is sponsoring several events including: Design Thinking Workshop, Strategic War Games, and Making Targets Matter
* TRB News
	+ Theme for 2021 is Launching a New Century of Mobility and Quality of Life
	+ Committee restructuring becomes effective in April 2020.
	+ Committee membership terms will be honored.
	+ Executive Management section added 6 new committees, so 10 now in total.
	+ ABC20 is now Transportation Workforce Management. Plan for next year’s conference as the new committee.
* Highlight of NCHRP Study on Capabilities
	+ 20-24(95)A: Agency Capabilities Building (ACB) Ensuring Essential Capabilities for Future Transportation Agencies. Includes Action Plan, Portal and Report. Suggestion to sponsor a future workshop to promote the study.
* Two related conferences planned:
	+ Sustainability and Emerging Transportation Technology. Aug/Sep 2020 in Irvine, CA.
	+ 13th National Conference on Transportation Asset Management. July 2020 in Boston, MA.
* International updates – visit PIARC website for recent report on change management for transport agencies. Next paper will focus on performance management in transport organizations.
* AASHTO Committee on Performance Based Management, Research Workgroup
	+ Meet monthly on last Friday to discuss research needs – anyone welcome to join. Email Tammy Hass to join.
	+ Can we propose a multi-year research project? (accessibility was proposed)
	+ How can we better promote studies once completed? Hold sessions at next year’s TRB
* AASHTO Organizational Management Sub-Committee Action Plan
	+ Discussed and conducted an on-line poll to get feedback on several possible new activities, which were grouped as follows:
		- Support ACB Portal, such as:
			* Raising awareness
			* Contributing content
			* Conducting peer review of submitted material
			* Propose a continuation or implementation project
		- Identify best practices in organization management
			* Synthesis proposal for organization management
			* Peer exchange non organizational management
			* Synthesis proposal for project delivery measures
			* Domestic scan proposal for project delivery streamlining
		- Other
			* Exploring the impact of procurement processes on innovation and technology
			* Synthesis proposal for non-system performance measures for decision making at state DOTs
	+ Hold conference calls with ABC20 on 3rd Tuesday of each month. Contact Deanna to join.
* Three presentations were delivered on organizational management topics:
	+ Drive2thFuture – focused on analyzing pilots of automated vehicles across Europe. Can sign up for their newsletter for updates.
	+ Unexpected Bus Operator Absence and Extraboard Scheduling – focused on quantitative modeling to predict employee absences and improve scheduling.