**ABC20 Management and Productivity Committee Annual Meeting Minutes**

**January 13, 2020**

* Committee is sponsoring several events including: Design Thinking Workshop, Strategic War Games, and Making Targets Matter
* TRB News
  + Theme for 2021 is Launching a New Century of Mobility and Quality of Life
  + Committee restructuring becomes effective in April 2020.
  + Committee membership terms will be honored.
  + Executive Management section added 6 new committees, so 10 now in total.
  + ABC20 is now Transportation Workforce Management. Plan for next year’s conference as the new committee.
* Highlight of NCHRP Study on Capabilities
  + 20-24(95)A: Agency Capabilities Building (ACB) Ensuring Essential Capabilities for Future Transportation Agencies. Includes Action Plan, Portal and Report. Suggestion to sponsor a future workshop to promote the study.
* Two related conferences planned:
  + Sustainability and Emerging Transportation Technology. Aug/Sep 2020 in Irvine, CA.
  + 13th National Conference on Transportation Asset Management. July 2020 in Boston, MA.
* International updates – visit PIARC website for recent report on change management for transport agencies. Next paper will focus on performance management in transport organizations.
* AASHTO Committee on Performance Based Management, Research Workgroup
  + Meet monthly on last Friday to discuss research needs – anyone welcome to join. Email Tammy Hass to join.
  + Can we propose a multi-year research project? (accessibility was proposed)
  + How can we better promote studies once completed? Hold sessions at next year’s TRB
* AASHTO Organizational Management Sub-Committee Action Plan
  + Discussed and conducted an on-line poll to get feedback on several possible new activities, which were grouped as follows:
    - Support ACB Portal, such as:
      * Raising awareness
      * Contributing content
      * Conducting peer review of submitted material
      * Propose a continuation or implementation project
    - Identify best practices in organization management
      * Synthesis proposal for organization management
      * Peer exchange non organizational management
      * Synthesis proposal for project delivery measures
      * Domestic scan proposal for project delivery streamlining
    - Other
      * Exploring the impact of procurement processes on innovation and technology
      * Synthesis proposal for non-system performance measures for decision making at state DOTs
  + Hold conference calls with ABC20 on 3rd Tuesday of each month. Contact Deanna to join.
* Three presentations were delivered on organizational management topics:
  + Drive2thFuture – focused on analyzing pilots of automated vehicles across Europe. Can sign up for their newsletter for updates.
  + Unexpected Bus Operator Absence and Extraboard Scheduling – focused on quantitative modeling to predict employee absences and improve scheduling.